

CONNECTICUT RESOURCES RECOVERY AUTHORITY

FOUR HUNDRED AND SEVENTY-THIRD MARCH 25, 2010

A regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, March 25, 2010, in the Board Room at CRRA Headquarters, 100 Constitution Plaza, Hartford, Connecticut. Those present in Hartford were:

Chairman Michael Pace

Directors: David B. Damer
 Timothy Griswold
 Michael Jarjura (present beginning 10:43 a.m.)
 Mark Lauretti (present beginning 10:25 a.m.)
 Theodore Martland
 Nicholas Mullane
 Raymond O'Brien
 Linda Savitsky
 Stephen Edwards, Bridgeport Project Ad-Hoc (present until 11:45 p.m.)
 Warren Howe, Wallingford Project Ad-Hoc
 Geno Zandri, Wallingford Project Ad-Hoc

Present from CRRA management:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Jeffrey Duvall, Manager of Budgets & Forecasting
Peter Egan, Director of Environmental Affairs & Development
Bettina Ferguson, Director of Finance
Laurie Hunt, Director of Legal Services
Lynn Martin, Risk Manager
Paul Nonnenmacher, Director of Public Affairs
Moirra Kenney, Secretary to the Board/Paralegal
Marianne Carcio, Executive Assistant

Also present were: Doug Baldwin, Esq. of Brown Rudnick; Peter Boucher, Esq. of Halloran & Sage; Cheryl Thibeault of Covanta; Dot Kelley of Darien, CT; Jim Sandler, Esq. of Sandler & Mara; John Pizzimenti of USA Hauling & Recycling; and Jerry Tyminski of SCRRRA.

Chairman Pace called the meeting to order at 9:51 a.m. and said that a quorum was present.

PLEDGE OF ALLEGIANCE

Chairman Pace requested that everyone stand for the Pledge of Allegiance, whereupon the Pledge of Allegiance was recited.

PUBLIC PORTION

Chairman Pace said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

Mr. Kirk said that Dot Kelly was present at the meeting and noted that she is the designee for Vice-Chairman O'Brien's seat. He said that Vice-Chairman O'Brien is retiring after many years of service on the CRRA Board. Mr. Kirk said that Ms. Kelly has gone through her legislative interview and her nominations have passed the Committee unanimously and is expected to be officially designated to replace Vice-Chairman O'Brien.

Chairman Pace thanked Vice-Chairman O'Brien for his years of hard work and dedication to the CRRA Board.

As there were no members of the public present wishing to speak, Chairman Pace proceeded with the meeting agenda.

EXECUTIVE SESSION

Chairman Pace requested a motion to enter into Executive Session to discuss pending litigation, real estate acquisition, pending RFP's, and personnel matters with appropriate staff. The motion made by Director Damer and seconded by Director Savitsky was approved unanimously by roll call. Chairman Pace requested that the following people be invited to the Executive Session in addition to the Directors:

- Tom Kirk
- Jim Bolduc
- Peter Egan
- Laurie Hunt, Esq.
- Marc Baldwin, Esq.
- Peter Boucher, Esq.

The motion to enter into Executive Session was approved unanimously by roll call. Chairman Pace, Vice-Chairman O'Brien, Director Damer, Director Griswold, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O'Brien	X		
David Damer	X		
Timothy Griswold	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Stephen Edwards, Bridgeport			
Warren Howe, Wallingford			
Geno Zandri, Wallingford			

The Executive Session began at 9:55 a.m. and concluded at 11:49 a.m. Chairman Pace noted that no votes were taken in Executive Session.

The meeting was reconvened at 11:49 a.m., the door to the Board room was opened, and the Board secretary and all members of the public were invited back in for the continuation of public session.

SHORT RECESS

Chairman Pace requested a five minutes recess.

The recess began at 11:50 a.m.

The meeting was reconvened at 11:55 a.m.

APPROVAL OF THE FEBRUARY 25, 2010, REGULAR BOARD MINUTES

Chairman Pace requested a motion to approve the Feb. 25, 2010, regular meeting minutes. Vice-Chairman O’Brien made the motion which was seconded by Director Savitsky.

The motion to approve the minutes as amended was approved by roll call. Chairman Pace, Vice-Chairman O’Brien, Director Damer, Director Howe, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, Director Savitsky and Director Zandri voted yes. Director Griswold abstained as he was not present at the last meeting.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O’Brien	X		
David Damer	X		
Timothy Griswold			X
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford	X		
Geno Zandri, Jr. , Wallingford	X		

RESOLUTION REGARDING THE INSURANCE RENEWALS - PROPERTY

Chairman Pace requested a motion regarding the above-captioned item. Vice-Chairman O’Brien made the following motion:

RESOLVED: That CRRA’s \$365 million All Risk Property insurance be purchased for a premium of \$620,000 (including terrorism) from the following five (5) insurers with their quota shares as indicated: Zurich 32.5%; Starr Tech 32.5%; Swiss Re 20%; Arch 10% and Commonwealth 5%; and

FURTHER RESOLVED: That CRRA obtain loss prevention engineering services from XL GAPS for a cost of \$16,295 for the period 4/1/10 – 4/1/11.

The motion was seconded by Director Desmarais.

Vice-Chairman O’Brien said that this item was covered in depth by the Finance Committee. He said that CRRA has gotten its value out of Aon Risk Services as several years ago CRRA was in danger of having to move towards self-insurance.

Director Griswold asked what the mobile equipment item covered and if it achieves a substantial savings. Ms. Martin explained the mobile equipment item is for loaders and other heavy duty items. She said that the last item in that category which had to be replaced was worth about \$300,000. Director Griswold asked if it is possible to lower that deductible. Ms. Martin replied no. She said that \$100,000 is as low as the insurance company will go. She said the deductible was \$250,000 in the past.

Director Savitsky said the Finance Committee meets twice yearly with Aon Risk Services and does a through vetting of the insurance coverage. Vice-Chairman O’Brien said that the Finance Committee meets in October and March with Aon Risk Services for overviews.

The motion to approve the resolution was approved unanimously by roll call. Chairman Pace, Vice-Chairman O’Brien, Director Damer, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O’Brien	X		
David Damer	X		
Timothy Griswold	X		
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford			
Geno Zandri, Jr., Wallingford			

RESOLUTION REGARDING INSURANCE RENEWALS – PUBLIC OFFICIALS

Chairman Pace requested a motion on the above referenced item. Vice-Chairman O’Brien made the motion which was seconded by Director Martland.

RESOLVED: That CRRA’s Public Officials and Employment Practices Liability insurance be purchased from ACE with a \$10,000,000 limit and up to \$10,000,000 in defense costs and expenses outside the limit, and a \$150,000 self insured retention for the period 4/1/10 – 4/1/11 for a premium of \$144,796, as discussed at this meeting.

Vice-Chairman O’Brien said that this item was thoroughly reviewed by the Finance Committee. He said that CRRA is required by law to provide this indemnification and has received a fair price. Director Martland said that this coverage also provides coverage for previous Board members.

Vice-Chairman O’Brien said that the incumbent did not offer the lowest price, however the lowest priced proposal did not include legal costs as part of the coverage. He said the recommendation by the Finance Committee is to stay with Ace as the \$10 million limit provides for the defense coverage outside over and above that \$10 million limit.

The motion to approve the resolution was approved unanimously by roll call. Chairman Pace, Vice-Chairman O’Brien, Director Damer, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O’Brien	X		
David Damer	X		
Timothy Griswold	X		
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford			
Geno Zandri, Jr., Wallingford			

RESOLUTION REGARDING THE SOUTHWEST IPC BUDGET

Chairman Pace requested a motion to approve the above referenced item. Vice-Chairman O’Brien made the motion which was seconded by Director Martland.

WHEREAS: Southwest Connecticut Regional Operating Committee (SWEROC) did agreed to a two year extension with Fairfield County Recycling (FCR), the operator of the SouthWest IPC ensuring deliveries of acceptable recyclables through June 30, 2011; and

WHEREAS: The Connecticut Resources Recovery Authority (The Authority) has the obligation under the Amended and Restated Agreement with SWEROC dated June 27, 1991 to propose an annual budget and present it to SWEROC for review and adoption; and

WHEREAS: SWEROC and The Authority are currently negotiating with FCR to ratify a new contract which will change the method of acceptable recyclables' delivery and extend the agreement with FCR for an additional ten year term; and

WHEREAS: The Authority has created a budget with the assumption that SWEROC will continue to deliver acceptable recyclables under the agreement that ends on June 30, 2011 with the understanding that a new agreement may be ratified before the start of or during Fiscal Year 2011 which may change the Proposed Budget significantly requiring a new or revised budget to be created and submitted for approval.

NOW, THEREFORE, it is

RESOLVED: That the Fiscal Year 2011 Southwest IPC budget totaling \$2,196,000 be accepted for proposal to the SWEROC Board as presented at this meeting including the local administration budget for SWEROC.

Mr. Kirk said that this issue has been a topic of discussion for several years. He said that the SWEROC group is an operating committee and it is ultimately their decision however this budget is being proposed to them for this coming fiscal year. Mr. Kirk said that the SWEROC group has chosen not to subsidize education. He said that management hopes this will be the last IPC dual stream contract as the project hopes to be moving towards single stream in Stratford.

Director Lauretti said that this budget has been thoroughly discussed. Mr. Kirk said that Director Edwards has also reviewed this item thoroughly.

The motion to approve the resolution was approved unanimously by roll call. Chairman Pace, Vice-Chairman O'Brien, Director Damer, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O'Brien	X		
David Damer	X		
Timothy Griswold	X		
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford			
Geno Zandri, Jr., Wallingford			

BOARD APPROVAL RESOLUTION REGARDING STRATFORD GARBAGE MUSEUM

Chairman Pace requested a motion to approve the above referenced item. Vice-Chairman O'Brien made the motion which was seconded by Director Savitsky.

WHEREAS: The Garbage Museum anticipates receiving grants from FCR, LLC and the Institute of Museum and Library Sciences in the amount of \$2,500 and \$43,000, respectively and \$96,000 from other fundraising efforts;

WHEREAS: The Garbage Museum is anticipating a cash fund balance of approximately \$70,000 from fiscal year 2010; therefore be it

RESOLVED: That the fiscal year 2011 Garbage Museum Operating budget totaling \$264,000 be adopted as presented at this meeting.

Mr. Kirk said that at the request of the CRRA Board and SWEROC Committee the Stratford Garbage Museum is self funded. He said that there is a \$96,000 proposed fundraising revenue stream however, there is a contingency plan in place if the museum does not meet its expense expectations.

Director Lauretti asked if the Board has agreed to address this issue quarterly or on a bi-annual basis. Mr. Kirk said that management has not agreed on a specific time frame. He said that management took a look at the budget at the beginning of the year to get an idea of how much cash is available and how long the museum can run on that amount. Mr. Kirk said in this case that length of time is six months. Mr. Bolduc said that management will be adding a monthly cash flow and projections report to the Finance Committee Package to provide monitoring.

Mr. Nonnenmacher said that there was a \$96,000 hole in the fund raising section of the budget. He said that management had applied for a grant through the State's Energy Efficiency Fund which is run by the Energy Conservation Management Board under the Department of Public Utility Control (hereinafter referred to as "DPUC") auspices. Mr. Nonnenmacher said that the grant would require the Garbage museum to incorporate energy efficiency into the Garbage Museum's education programs.

Mr. Nonnenmacher said that management was able to show a connection between recycling and responsible solid waste management and energy conservation. He said one of the most prominent exhibits at the Garbage Museum is the aluminum cone which demonstrates that making a soda can out of recycled aluminum cans uses one eighth of the energy as making that same can out of virgin bauxite.

Mr. Nonnenmacher said that last Wednesday the DPUC voted on a draft decision which had written into it a grant for the Garbage Museum which includes money for exhibits as well as \$75,000 for the education programs. He said in addition to the other conservatively anticipated estimated revenues for the year management is confident it will make the necessary number.

Mr. Nonnenmacher said that he is working on a closure plan. He said that management is developing a list of tasks that have to be accomplished to close the museum in the event that is necessary. He said he is developing time tables for the execution of those tasks and its associated costs in order to establish how long it would take to close the museum as well as the cost of funding those closure activities.

Vice-Chairman O'Brien said that the Finance Committee asked Mr. Nonnenmacher to secure the grant funds as soon as possible. Mr. Nonnenmacher said that management is pursuing the proper contacts to ensure that happens.

Direct Damer asked if the grant is potentially reoccurring. Mr. Nonnenmacher replied that because a big part of the grant is for the education program he would hope that CRRA can make a case that the museum will continue to offer those programs after a year despite receiving funding for one year only.

The Board discussed opportunities for improving recycling.

The motion to approve the resolution was approved unanimously by roll call. Chairman Pace, Vice-Chairman O'Brien, Director Damer, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O'Brien	X		
David Damer	X		
Timothy Griswold	X		
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford			
Geno Zandri, Jr., Wallingford			

RESOLUTION REGARDING PROPERTY DIVISION BUDGETS

Chairman Pace requested a motion to approve the above referenced item. The motion was made by Vice-Chairman O'Brien and seconded by Director Martland.

RESOLVED: That the fiscal year 2011 Property Division Operating budget totaling \$3,380,000.00 be adopted as presented at this meeting.

FURTHER RESOLVED: That the President is hereby authorized to approve the use of funds from the following Property Division Reserves, as appropriate, to pay for costs and fees incurred during fiscal year 2011 in accordance with the operating budget adopted pursuant hereto, as presented and discussed at this meeting, provided that all purchases of goods and services shall comply with the requirements of the Authority's Procurement Policy:

- Shelton Landfill Post Closure Reserve
- Waterbury Landfill Post Closure Reserve
- Wallingford Landfill Post Closure Reserve

Mr. Bolduc said that this item is being presented because there are expenditures that will be made. He explained these are residual items as a result of the expirations of the various projects such as the Bridgeport Project and the soon to be Wallingford and Hartford project. Mr. Bolduc said as CRRA restructures management needs to be able to capture revenues and expenditures that are part of CRRA and are no longer encompassed as part of each annual project budget and its associated bond indentures.

Mr. Bolduc said costs associated with the various post-closure activities at the landfills are examples of these residual items. He said all landfills have monies put aside. Mr. Bolduc said the expenditure contracts will fall under the Policies and Procurement Committee’s oversight when they are over \$50,000 and will also go to the Board. He said that eventually the Hartford landfill post-closure and Ellington landfill post-closure costs will be part of this.

Vice-Chairman O’Brien said that it was important to note for the property division this year there is no new money as funding is coming from established reserves. Director Griswold asked if those reserves are on track for future closure expenses. Mr. Bolduc said that the reserves are on track. He explained that every year the Finance Department works with the Environmental Department to calculate the funds needed for post-closure expenses on an NPV basis as part of the GASB 18 calculation which is submitted to the Department of Environmental Protection.

The motion to approve the resolution was approved unanimously by roll call. Chairman Pace, Vice-Chairman O’Brien, Director Damer, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O’Brien	X		
David Damer	X		
Timothy Griswold	X		
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford			
Geno Zandri, Jr., Wallingford			

PRESIDENT’S REPORT

Mr. Kirk asked the Board members to send a letter to their individual legislative appointees regarding the legislation being considered by the General Assembly.

Mr. Kirk said that the MAC Committee has passed a resolution regarding FOIA requests. He said the direction he was given is to prepare a letter for transmittal to the Capital Region Council of Governments (hereinafter referred to as “CRCOG”) welcoming their participation in the Freedom of

Information Act requirements and expressing CRRA's cooperation. Vice-Chairman O'Brien added that the FIOA requests in the past from CRRA were not retaliatory.

Director Savitsky said that she would like it noted for the record that CRRA continues to offer meeting space for CRCOG at no expense.

Mr. Kirk said that the IPC renovation proposal is being considered by the SWEROC towns and must be decided on by June. He said the project needs 40,000 tons to assure a no tipping fee operation there. Mr. Kirk said that one of management's frustrations is the irregular and unfair enforcement by the Connecticut Department of Environmental Protection (hereinafter referred to as the "CT DEP"). He said that CRRA competes with the private sector for recycling services and there are competitors that do not follow the rules which provide competitors with a substantial price advantage.

Mr. Kirk said that while putting together the capital plan to renovate the facility management is putting in hardware to meet requirements that are not being enforced. He said that management has not been able to get the CT DEP to focus on any other location aside from CRRA's. Chairman Pace asked why that is happening. Mr. Kirk said that the CT DEP is claiming it is a manpower issue. He said it is managements' belief that CRRA is a far more pleasant place to conduct an inspection than many of its competitors.

Director Savitsky said the CT DEP has faced some significant reductions and she has first hand knowledge that some people have retired and the CT DEP has not backfilled those positions.

Mr. Kirk said that the Mid-Conn operator RFP is under development and the distribution is expected by May. He said that there are two options, and a third option to be offered by participating bidders is welcome. Mr. Kirk said that management is waiting for a ruling from the Superior Court on the non-neutral arbitrators' issue concerning the CRRA and MDC arbitration.

Mr. Kirk said that there are three bills of interest for CRRA at the legislature level. He said two have been JF'd out of the Committee. He said the CRRA study bill, which provides for a study authorized by the legislature of CRRA's purpose post-2012 is still active. Mr. Kirk said that SB 394 would expand the CRRA Board to seventeen directors and would allow for designees to attend Board meetings. He said that management hopes that the Legislature reconsiders the designee decision as it can create difficulties.

Director Martland said that having designees in the Bridgeport Project was problematic. Mr. Kirk agreed. He said that the Mayors of the Project member towns often had no idea what was happening in the project until the end.

Director Savitsky said that it is not common on State Boards to have designees for those positions which are ex-officio. She said that this proposed bill is more in the direction of a municipally oriented Board. Director Savitsky suggested Mr. Bzdyra collect some data on how other Board's with designees perform. She said that she is very concerned as having designees is an atypical model for a State Board.

Mr. Kirk said that in his public hearing testimony he was asked that specific question. He said that his response made it very clear having designees on the CRRA Board will cause problems and stressed the importance of having actual Chief Elected Officials participate.

Director Savitsky said that management should indicate the difficulty and unusual nature of a designee Board to the Legislature.

Director Jarjura said that management can argue that the Legislature will not be able to do their jobs at Executive Nominations because they won't know who they are approving to get on the Board. He asked why they would give up that right because you want that person that you are approving to be the representative.

Mr. Kirk said that mattress disposal continues to be a problem for CRRA customers. He said management has identified a \$45.00 per mattress disposal cost and continues to follow up on more creative solutions. Mr. Kirk said that in April management will most likely be asking the Board to lower the cost of mattress disposal as some processing economies have been discovered.

A discussion on the costs of mattress disposal was undertaken.

CHAIRMAN'S REPORT

Chairman Pace said that he was recently on Rocky Hill Public television. He said that together with Mr. Kirk he has made it clear publically that the CRRA Board is not in a position to make public policies and is only acting to implement policies. He said that he wishes it made clear to those organizations that he has provided ample warning to OPM regarding his concerns about having designees on the CRRA Board. He said that he has also provided points of interest to the Legislature. Director Martland asked that a copy of those points be distributed to the Board.

Chairman Pace said that he has also contacted several Legislators with these points along with *The Hartford Courant* article titled "Spinning Straw into Gold" as well as a letter from the Attorney General which states that the CRRA Board had remarkable turn around for a public agency.

CHANGES TO THE CRRA BOARD AND COMMITTEES

Chairman Pace said that unfortunately Vice-Chairman O'Brien is retiring from the CRRA Board. He explained as a result the CRRA Board and its associated Committees will be reconstituted. Chairman Pace said that Director Lauretti has been a dedicated and long standing member of the CRRA Board. He explained under its new agreement Shelton, CT is not required to be a full faith and credit customer of CRRA's which limits Director Lauretti's terms and how he may serve.

Chairman Pace recommended Director Jarjura replace Vice-Chairman O'Brien as the Vice-Chairman of the CRRA Board.

Chairman Pace recommended Director Damer replace Vice-Chairman O'Brien as the Committee Chairman of the Policies and Procurement Committee.

Chairman Pace recommended that Director Mullane be appointed as a member of the Policies and Procurement Committee.

Chairman Pace recommended that Director Kelly be appointed as a member of the Policies and Procurement Committee.

Chairman Pace recommended that Director Desmarais replace Vice-Chairman O'Brien as the Committee Vice-Chairman of the Finance Committee.

Chairman Pace recommended that Director Griswold be appointed as a member of the Finance Committee.

Chairman Pace said that these recommendations were sent to the CRRRA Executive Committee and are also in compliance with the Legislature.

Chairman Pace said that these appointments will take affect when Vice-Chairman O'Brien is officially replaced by Ms. Kelly.

RESOLUTION REGARDING LEGAL EXPENSES

Chairman Pace requested a motion regarding the above-captioned matter. The following motion was made by Vice-Chairman O'Brien:

WHEREAS, CRRRA has entered into Legal Service Agreements with various law firms to perform legal services; and

WHEREAS, the Board of Directors has previously authorized certain amounts for payment of fiscal year 2010 projected legal fees; and

WHEREAS, CRRRA expects to incur greater than authorized legal expenses for General Counsel services;

NOW THEREFORE, it is RESOLVED: That the following additional amount be authorized for projected legal fees and costs to be incurred during fiscal year 2010:

<u>Firm:</u>	<u>Amount:</u>
Halloran & Sage	\$300,000

Director Savitsky seconded the motion.

Vice-Chairman O'Brien said that this item was passed directly to the full Board.

The motion to approve the resolution was approved unanimously by roll call. Chairman Pace, Vice-Chairman O'Brien, Director Damer, Director Griswold, Director Jarjura, Director Lauretti, Director Martland, Director Mullane, and Director Savitsky voted yes.

Directors	Aye	Nay	Abstain
Chairman Pace	X		
Vice-Chairman O'Brien	X		
David Damer	X		
Timothy Griswold	X		
Director Jarjura	X		
Director Lauretti	X		
Theodore Martland	X		
Nicholas Mullane	X		
Linda Savitsky	X		
Ad-Hocs			
Warren Howe, Wallingford			
Geno Zandri, Jr. , Wallingford			

ADJOURNMENT

Chairman Pace requested a motion to adjourn the meeting. The motion to adjourn was made by Director Savitsky and seconded by Vice-Chairman O'Brien and was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Moira Kenney
Secretary to the Board/Paralegal